

# Facility Management

## GROUP 1:

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# Strength of Department

- **Total Staff :** 115
- In house except BMW management
- No of staffs trained in quality and Safety: ALL
- **Frequency of Training:** Induction training to all and then ongoing training program

# Assessment

STANDARD	Documentation	Implementation	Evidence
Internal and External signage shall be displayed in language understood by patients and families	Met	Met	Met
Maintenance staff is contactable round the clock for emergency repairs	Met	Met	Met
Hospital has the system to identify potential safety and security risks including hazardous material	Met	Met	Partially met
Facility Inspection rounds to ensure safety are conducted periodically	Met	Met	Partially met
There is safety education program for the relevant staff	Met	Met	Partially met
The organisation plans for equipment in accordance with its services	Met	Met	Met
Documented operational and maintenance plan	Met	Met	Met
Potable water and electricity are available round the clock	Met	Met	Met

STANDARD	Documentation	Implementation	Evidence
Alternate sources are provided in case of failure and tested regularly	Met	Met	Met
There is maintenance plan for medical gas and vacuum systems	Met	Met	Met
Organisation has plans and provisions for detection, abatement and containment of fire and non-fire emergencies	Met	Met	Met
Organisation has a documented safe exit plan in case of fire and non fire emergencies	Met	Met	Met
Mock drills are held at least twice a year	Partially met	Partially met	Partially Met

# Suggestions

- To have Mock drills in each sub departments with documentation and evidence
- To be more clear in Schedule of safety inspection rounds and their documentation